














# Thailand's most advanced Payroll Management Service

**Totem Payroll is a complete payroll solution featuring:**

-  Cloud Hosted
-  Mobile App for Staff
-  Multi-Language Support
-  Handles bonus, commission, provident funds, deductions and allowances.
-  Full Government reporting
-  Accurate, Fast and Secure
-  Leave Management
-  Reimbursements, Benefits and OT Management
-  Attendance Management

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 **Grant Thornton**

# Core functionality supported by Grant Thornton Payroll

## Cloud Hosting

No need for special servers,  
no complicated software installs.  
Just a modern browser.  
Any time, anywhere!

## Granular Approvals

Multi level approvals via secure interface:

- preparer or creator
- checkers, managers etc.
- multiple levels
- full audit trail

## Additional Features

- Journal Vouchers for posting, automated transfer to Xero
- Electronic bank transfers supported
- Thai/English language support
- Multi-Entity capabilities
- Commissions, bonuses, allowances
- Payslips for laser, dot matrix printers
- Staff onboarding, resignation, retirement
- Reimbursements, staff benefits and OT management
- Provident Fund support

## Leave Management

Leave and holiday management integration with the Totem Leave App.

## Attendance Management

## Mobile App for Staff

Android and iOS support  
Payslip delivery  
Tax insights  
Expense claim  
Benefits management



## Tax Calculations

Standard calculation of Thai taxes, and unique situations like Tax on Tax, fixed tax rates, company pays SSO, etc.

## Accurate, Fast and Secure

## Government Reporting

Electronic upload for Ministry of Finance and Social Security Office and production of Thai language forms.

